

**Tamworth School Board**

**1. Call to Order**

A meeting of the Tamworth School Board was held at the Kenneth A. Brett School on Wednesday, March 17, 2010 at 5:30pm. The meeting was called to order by Superintendent Jay McIntire. Present were board members Laura Pike, Dan Rowe, John Cleveland, Charlie Pugh, Superintendent Jay McIntire, Principal Noel DeSousa, Special Ed. Director Pat Kehoe, and Secretary Kathi Brown.

**2. Board Re-Organization**

**a. Chair**

Dan Rowe made a motion to appoint Laura Pike as board chair. John Cleveland seconded the motion. Motion passed.

**b. Vice Chair**

Laura Pike made a motion to appoint Dan Rowe as board vice chair. John Cleveland seconded the motion. Motion passed.

**c. Committee Assignments**

NH School Board Delegate – Laura Pike made a motion to appoint Brenda Robinson. John Cleveland seconded the motion. Motion passed.

Charlie Pugh will serve as the alternate.

Signing the manifest - Laura Pike nominated Dane Rowe. John Cleveland seconded the motion. Motion passed. Laura Pike nominated Charlie Pugh to serve as the deputy. Dan Rowe seconded the motion. Motion passed.

Personnel Committee will be Dan Rowe and Brenda Robinson.

SAU13 Budget Committee will be Laura Pike and John Cleveland.

SAU 9/13 Area Joint Board Rep will be Charlie Pugh.

Capital improvement meetings will be Charlie Pugh.

Selectmen's meetings will be Dan Rowe.

**3. Approval of Agenda**

Dan Rowe made a motion to approve the agenda. John Cleveland seconded the motion. Add 9b. Arts Council of Tamworth, and add 14b. TEA letter. Motion passed as amended.

**4. Approval of Minutes (February 3, 2010, February 3, 2010)**

John Cleveland made a motion to approve the minutes. Dan Rowe seconded the motion. Motion passed. Charlie Pugh abstained.

**5. Director of Special Services Update**

Pat Kehoe stated that there were no enrollment changes this month. The 2009-2010 parent surveys have been received and must be sent out by next Friday. There is a three week turn around for them to be returned. She will encourage parents to complete them and put something in the newsletter about it also. There are four more students coming into the pre-school program, which will bring it to about 15 students, which is high. She is going to hire another part time paraprofessional to work three afternoons in Freedom. The cost will be split by all the districts. If the numbers stay high, you might need to consider having two programs next year, an AM and a PM session.

## **6. Education Views**

Chris Kennedy spoke on the Behavioral Services at the school and gave the board a handout on the services offered, including support and interventions, caseload, aides, and the wrap-around team.

Laura Pike requested that Chris Kennedy, Noel DeSousa, and Jay McIntire come up with some sort of student profiles, over time that can be reviewed. Dan Rowe asked about bringing in other students, who need these types of services, from the other schools in our district.

Jack Waldron spoke for the wellness committee and the compost project. He gave the board a handout about recycling and composting in the school. There is an educational component, procedural issues, and construction of the facility. The facility will cost about \$2,000.00 and the committee will be raising the funds, and use volunteer labor to construct it. The committee is looking for approval to build this facility. The board feels that it is a great project and Jay McIntire stated that safety issues must be taken into consideration.

Donna Ulitz, Guidance Counselor, spoke on the risk assessment survey that will be given to the students in middle school. It is about a 50 question survey and the results will help develop policies that will help our students. All middle schools in the county will take it and data will be able to be compared between counties and perhaps statewide.

## **7. Visitor's Comments**

Gail Marrone - She feels that it is important that our board be represented on the SAU 9/13 board. She also asked if the board intends to honor what the voters requested at the town meeting regarding programs. Laura Pike stated that the board will honor the voter's intent. Gail spoke about the reason some townspeople are concerned about this was due to the comments in the newspaper by the Superintendent about a bottom line budget. Laura Pike stated that the positions the voters requested will be honored.

Karen McDonald gave the board a handout that recapped what was discussed at the annual school district meeting and would like the board to consider overlapping services. She also asked about the principal search and that will be reported on later in the meeting.

## **8. Old Business**

### **a. Audio and Video Surveillance on School Buses Policy (ECAAF) - 1<sup>st</sup> reading**

There are several changes that need to be made. Jay McIntire will bring it back next month with proposed changes.

### **b. Use of School Buildings and Facilities Policy (KF) - 1<sup>st</sup> reading**

Several items were of concern such as which organizations qualify, group liability insurance, define facility (ball field, parking area, etc.), times, year round, recreation department, check with other SAU's on insurance requirements, criteria, and costs to charge for a non school activity. Bring it back next month with changes.

### **c. Conflict of Interest Policy (BCB) – 2<sup>nd</sup> reading**

There is some concern over the nepotism section. Bring it back next month.

### **d. Advisory Committees to the Board Policy (BDF) - 2<sup>nd</sup> reading**

Dan Rowe made a motion to approve as second reading. John Cleveland seconded the motion. Motion passed.

### **e. Non-Public Sessions Policy (BEC) - 2<sup>nd</sup> reading**

Dan Rowe made a motion to approve as second reading. John Cleveland seconded the motion. Motion passed.

### **f. School Board Use of Email Policy (BHE) - 2<sup>nd</sup> reading**

Dan Rowe made a motion to approve as second reading. John Cleveland seconded the motion. Motion passed.

### **g. Policy Development system Policy (BGA) - 2<sup>nd</sup> reading**

Dan Rowe made a motion to approve as second reading. John Cleveland seconded the motion. Motion passed.

### **h. Evaluation of Professional Staff Policy (GCO) - 2<sup>nd</sup> reading**

Changes were suggested. Tabled. Bring back next month.

### **i. Evaluation of Support Staff Policy (GDO) - 2<sup>nd</sup> reading**

Changes were suggested. Tabled. Bring back next month.

### **j. Pupil Safety and Violence Prevention - Bullying Policy (JICK) - 2<sup>nd</sup> reading**

Under section III – it was discussed about adding the wording, by a Brett School Student. Dan Rowe made a motion to approve as second reading. John Cleveland seconded the motion. Motion passed.

### **k. Hazing Policy (JICFA) - 2<sup>nd</sup> reading**

Dan Rowe made a motion to approve as second reading. John Cleveland seconded the motion. Motion passed.

## **9. New Business**

### **a. 2010-2011 School Calendar**

Charlie Pugh made a motion to approve the calendar. John Cleveland seconded the motion. Motion passed.

### **b. Arts Council of Tamworth**

Juno Lamb spoke on two artists in residence programs they would like to bring into the school for 2010-2011. The Arts Council is requesting \$2,000.00 from the board's discretionary fund to serve as matching funds for grants. Dan Rowe feels it is great to bring the arts community into the school, but does not support the funding of it by the budget. Laura Pike asked about using local groups instead and she is also having a hard time using money from the budget to do so, and the discretionary funds are specifically marked for items already. The grant application deadlines are April 16<sup>th</sup> and June 1<sup>st</sup> and it would be great to be able to show board support. Jay McIntire talked about the funds available in the Ed grants line and that staff members can request use of these funds. The board wants to see this program funded within the existing budget.

## **10. Superintendent's Report**

### **a. Principal Search**

Jay McIntire gave the board members a timeline for the search. By April 15<sup>th</sup> you need to identify the community chairperson. There were discussions about how many people should be on the interview committee and how everyone who wanted to could be on a subcommittee. The general feeling is that there should be two teachers represented and only one board member on the search committee. If anyone has questions or concerns they should send them to Laura Pike and she will post information about this on the exchange and in the school newsletter.

### **b. NECAP Results**

He gave board members a handout on the reading and math trends compared to NH. It is a three year trend.

### **c. Expenditure Report**

The report was given out. Dan Rowe wants to know where we really stand. Jay McIntire feels that it may end up being \$250,000.00 to \$275,000.00 in the black. There is a new finance manager coming on board next month, and they are required to attend all the board meetings so they will be able to answer any questions.

## **11. Principal's Report**

Expense report – He likes the current format. The technology equipment line will be spent by year end along with several other lines.

H.L. Turner Group – The report will be coming in shortly. Jay McIntire stated that they can tell us how much it would cost for the SAU office to move into our building at an additional cost of about \$1,800.00.

The primary floor scrubber is broken, so we are currently using the backup. To repair the primary scrubber would be a minimum of \$1,100.00. A new one would cost about \$5,500.00. The board directed the principal to purchase a new scrubber.

Noel DeSousa handed out the school approval designation which states that we are conditionally approved. There are three areas that need to be completed: 1) No fire inspection submitted, 2) No health inspection submitted, and 3) Certified health teacher.

He handed out the itinerary for the 8<sup>th</sup> grade class trip to Washington, D.C.

## **12. Visitor's Comments**

None.

## **13. Board Comments**

John Cleveland - He attended the energy fair and the student displays were superb, it was nicely done. At the next board meeting he would like to discuss the principal salary that will be offered. It should be dealt with at the front end and wants to know what the plan is to make it competitive.

Laura Pike - She also enjoyed the energy fair. She would like to find a way to make the school board accessible to teachers at all times and we need to find ways to do this as we transition leadership.

## **14. Communications**

### **a. Letter from New England Organ Bank**

A copy of the letter was in the board packets regarding the donation made in memory of Karen O'Neil.

### **b. TEA Letter**

The board received a letter from them regarding the videotaping of school board meetings. Karl Nordlund wants to work with the board on this matter and has volunteers to do the taping. Laura Pike wants to be sensitive to those who don't want to be video taped. John Cleveland is in favor of video taping as it is a public meeting. Jay McIntire feels that volunteers are not a long term solution and that the cost should go into the budget eventually. John Cleveland agrees with him as the school is a big public issue. This issue will be brought back again.

## **15. Non-Public Session - RSA 91-A:3 II a,b,c,d,e**

Charlie Pugh made a motion to go into non-public session. John Cleveland seconded the motion. Motion passed. Into non-public at 8:52pm.

## **16. Action as a Result of Non-Public**

The professional staff renominations for 2010-2011 were nominated and approved.

Charlie Pugh made a motion to exit non-public session. John Cleveland seconded the motion. Motion passed. Returned to public session at 9:31pm.

**17. Personnel**

- a. Letter from Pat Kehoe**
- b. Resignation**
- c. Notification/Appointment of 1 to 1 Paraprofessional Aide**
- d. Professional Staff Renominations**

The board had letters and handouts regarding the above informational items.

**18. Adjournment**

The meeting was adjourned at 9:41pm.

Respectfully Submitted,

Kathi S. Brown, Secretary  
*Draft Pending Board Approval*