

## **Tamworth School Board**

### **1. Call to Order**

A meeting of the Tamworth School Board was held at the Kenneth A. Brett School on Thursday, May 27, 2010 at 5:30pm. The meeting was called to order by Chair Laura Pike. Present were board members Laura Pike, Charlie Pugh, and John Cleveland, Superintendent Jay McIntire, Principal Noel DeSousa, Special Ed. Director Pat Kehoe, Finance Administrator Barb Clifford and Secretary Kathi Brown.

### **2. Approval of Agenda**

John Cleveland made a motion to approve the agenda. Charlie Pugh seconded the motion. Items 4 and 5 will not be happening tonight, they will be on the June 9<sup>th</sup> agenda. Item 16b needs to be done in non-public, so it will be moved to 17a. Motion passed as amended

Laura Pike congratulated and welcomed Rob Troon as the new principal as of July 1<sup>st</sup>. She also recognized the selection committee and also welcomed & introduced Barb Clifford, the finance administrator.

### **3. H.L. Turner - Paul Becht**

The final report of the facility assessment & capital improvement plan was presented and discussed. The company looked at all the major systems of the building and identified the key issues that need to be addressed in the next five years. The total for this time period is \$315,000.00. Copies of the plan will be made available to anyone who wants one, they need to contact Superintendent Jay McIntire. Any questions about this report should be funneled through Jay McIntire and then he will contact H.L. Turner. At the June board meeting there will be discussions about which items the board wants to include in the next budget. Laura Pike wants to have open strategy sessions to discuss this further.

### **4. Non-Public Session RSA 91-A:3 II a,b,c,d,e**

This item is postponed until the June 9<sup>th</sup> meeting.

### **5. John Perkins Hearing**

This item is postponed until the June 9<sup>th</sup> meeting.

### **6. Approval of Minutes (April 14, 2010)**

John Cleveland made a motion to get it on the floor. Charlie Pugh seconded the motion. On page 4, under item 9b, change the word in to is. On page 5, under item 12, eliminate the word to at the end of the John Cleveland section. Under item 13, change at the May meeting Laura Pike, to read at the May meeting the board. Motion passed as amended. Laura Pike abstained.

### **7. Director of Special Services Update**

Pat Kehoe stated that there were two additional pre-school enrollments and one additional school age enrollment, and also one pre-school enrollment moved away and two school age enrollments moved away. She spoke on the summer program and to date, eleven Tamworth students have enrolled in the program. She gave board members a hand out regarding the NECAP test results and how the special education teams can help improve student scores. The core programs in the areas of reading and math need to be implemented consistently across all grades, K-8, school wide.

## **8. Education Views**

Donna Ulitz presented an update with regards to students at Kennett. She presented a hand out showing the honor roll students at Kennett that are from Tamworth. 30% of the students are high honors or honors. Of the top 10%, four students are from Tamworth, including the Valedictorian. Tamworth has 9 students enrolled in the Eagle academy and two graduated this week.

Heather Booska presented a proposal from Waste Management which would include single stream recycling at the school and would cost the school a little over half of what we currently are paying without recycling. This is informational and Noel DeSousa will act on changing over to this vendor.

## **9. Visitor's Comments**

Peg DeLong asked where the posting are put up when a meeting date has been changed. It is currently posted in the school, at the SAU office, and at the local post offices.

Jay McIntire said it can be posted wherever the community wants it posted. Some other suggestions were on the school website, at the town office, and use of the sign in front of the school.

Marcia McKenna spoke about the AYP percentage that needs to be met, we are at 91% and her niece works at a school that is at 28%. Average index score.

Dave Farley would like the information about our students at Kennett to be communicated to the town via the civic news, websites, etc.. Laura Pike will see about getting it in the next civic news.

Donna Ulitz noted that there is a bulletin board in the hallway in junior high that shows students updates and achievements and that people should take a look at it.

## **10. Old Business**

### **a. Audio and Video Surveillance on School Buses Policy (ECAAF) - 2<sup>nd</sup> reading & adoption**

The Business Administrator needs to be changed to the Special Services Director

### **b. Use of School Buildings and Facilities Policy (KF) - 2<sup>nd</sup> reading**

### **c. Conflict of Interest Policy (BCB) - 2<sup>nd</sup> reading**

Not in packet bring it back next month for 2<sup>nd</sup> reading

### **d. Evaluation of Professional Staff Policy (GCO) - 2<sup>nd</sup> reading**

The word but needs to be removed in the first paragraph.

**e. Evaluation of Support Staff Policy (GDO) - 2<sup>nd</sup> reading**

Remove see also GDB

John Cleveland made a motion to approve these policies as noted above. Charlie Pugh seconded the motion. Motion passed.

**11. New Business**

**a. Regular Board Meetings Policy (BEA) - 1<sup>st</sup> reading**

Change the date of the meetings to the 3<sup>rd</sup> Thursday of the month, effective July 2010.

**b. 2010-2011 School Board Calendar**

Update it to reflect the above change and bring back next month.

**c. Process for Seating a New School Board Member**

The School Board will appoint a person to serve out the remainder of the vacant seat until the next elections. The vote needs to be by a majority vote, if not then the selectmen appoint by petition. Community members who are interested in this position were solicited and they will be contacted and individually interviewed by the board in a non-public session. (Jay McIntire will get RSA clarity on this). There will be a special meeting to do this but they will wait until Dan Rowe is available, before a date is set. The goal of the board is to seat someone by the end of the June meeting, or prior.

Jay McIntire stated that the board members can do electronic questions, but they must be in the minutes for the next meeting. Submit any questions to Jay McIntire via e-mail.

**d. Tamworth Foundation Grant - Jack Waldron**

A hand out was presented showing the activities for the year of the Brett School Health and Wellness Committee. Nutrition, Physical Activity, School Meals, and Sustainability which is currently working on the composting of kitchen scraps and food waste in the school cafeteria.

**e. Parental Requests**

There are two parental requests regarding families that have moved to another town and wish their children to stay in our school for the remainder of this school year. Parents will be responsible for all the transportation needs. John Cleveland made a motion to approve these two requests. Charlie Pugh seconded the motion. Motion passed.

**f. Signing of Manifests**

Charlie Pugh gave the board a handout showing that two board members in power are needed to authorize payments. Charlie Pugh made a motion to change it to read two board members need to sign the manifest with one alternate named. John Cleveland seconded the motion. Motion passed. Laura Pike will be the alternate member until there is an official appointment.

Barb Clifford asked who should be called if the treasurer is not available as there is no alternate. The business office will look into this matter and find out the answer.

**12. Superintendent's Report**

Jay McIntire welcomed Rob Troon and felt that a great process was used in hiring him. He also stated that Raina Chick is the new Special Education Services Director.

**a. Expenditure Report**

Barb Clifford needs to catch up on the different processes and she appreciates the patience everyone is showing her. Some comments on the report were: the Spanish materials line, Kennett tuition is due to the elimination of the pre-nursing program, Testing Supplies in various line items, having an excel narrative exception report and Barb should use her judgment for significant item differences, Transportation line, and Ed. Initiatives line. John Cleveland asked about any logic in using some of the left over budget money for items on the CIP plan. Jay McIntire stated there are limitations with amounts to use and the work needs to be completed by July 1<sup>st</sup>. Charlie Pugh spoke about getting a warrant article to take to the town in the future, for excess money use without the July 1<sup>st</sup> deadline. Laura Pike reminded everyone that the joint board, SAU budget, can affect our end budget.

**13. Principal's Report**

Noel DeSousa gave the board his handout on the calendar of events and enrollment figures.

**14. Visitor's Comments**

Peg Delong wanted to know what the balance is in the capital reserve fund. Laura Pike believes it is around \$54,000.00.

Donna Ulitz stated that the first PTA golf tournament held on May 15<sup>th</sup> was a very successful day and that the community rallied together and over \$4,500.00 was raised.

Marcia McKenna thanked Donna Ulitz and the PTA's efforts on the tournament.

David Little spoke about a deputy treasurer on a warrant article for next year, 197-24A.

**15. Board Comments**

None.

**16. Communications**

**a. Letter from George Cleveland**

This was his letter declining the position of Moderator for the Tamworth School District. The law states that this vacancy can be filled at a school meeting. Jay McIntire will look into the law to see about the process for filling this position.

**17. Non-Public Session - RSA 91-A:3 II a,b,c,d,e**

**a. Communication from Jay Boynton**

**b. Financial Security**

John Cleveland made a motion to go into non-public at 8:07pm. Charlie Pugh seconded the motion. Motion passed.

**18. Action as a Result of Non-Public**

**19. Personnel**

**a. Appointment of Support Staff**

Charlie Pugh made a motion to appoint support personnel as presented by the administration. John Cleveland seconded the motion. Motion passed.

**b. Resignation**

John Cleveland made a motion to accept the resignation of Ellsworth Davis, with administrative authority to adjust the effective date if there should be an employee request. Charlie Pugh seconded the motion. Motion passed.

**20. Adjournment**

John Cleveland made a motion to adjourn at 8:46pm. Charlie Pugh seconded the motion. Motion passed.

Respectfully Submitted,

Kathi S. Brown, Secretary  
Draft Pending Board Approval